

Official in charge of
research project placements

AGREEMENT
concerning research project within the framework of a placement

This agreement concerning research project within the framework of a placement as provided for in the course of studies at the University of Applied Sciences, Gelsenkirchen is concluded between

.....

Address: Tel.:

- herein after referred to as “the enterprise” -

and Mr/Ms

.....

born in: on:

Address: Tel.:

- hereinafter referred to as “the student”.

§ 1 – Kind and Duration of the Research Project

- (1) The Research Project will be organised in the enterprise specified above for a period of 20 weeks. The first 4 weeks will be considered to be a trial period.
- (2) The Agreement is concluded for the period from through (= weeks)
- (3) The Agreement is to be approved by University of Applied Sciences, Gelsenkirchen.
- (4) The student is to be employed in accordance with the regulations concerning research project placements of the department.
- (5) The practical placement is an integral part of the course of studies; the student will remain a member of University of Applied Sciences, Gelsenkirchen.

§ 2 – Responsibilities of the Enterprise

The enterprise agrees

- (1) to introduce the student to his/her tasks;
- (2) to designate a supervisor who shall be in charge of the student;
- (3) to allow the student to participate in lessons of the University of Applied Sciences, Gelsenkirchen within the framework of the research project placement and to take part in exams (if applicable).
- (4) to notify University of Applied Sciences, Gelsenkirchen if the student terminates the agreement before the date specified above or if he/she does not turn up for the research project;
- (5) upon completion of the research project, to hand out a certificate to the student, specifying the contents, duration and success of his/her research project.

§ 3 – Responsibilities of the Student

The student agrees

- (1) to accomplish his tasks conscientiously;
- (2) to comply with the regulations of the enterprise (e.g. working time) and the safety instructions and to handle with care any tools, equipment and materials;
- (3) to safeguard the interests of the enterprise and not to disclose any internal business to a third party;
- (4) to notify the enterprise immediately if he/she cannot come to work and, if he/she falls ill, to submit a medical certificate by the 3rd day.

§ 4 – Termination of the Agreement

- (1) Both parties may terminate this Agreement any time during the trial period.
- (2) This Agreement may be terminated after the trial period
 1. if there are justified reasons, without any period of notice;
 2. by the end of the months with a 4 weeks period of notice.
- (2) This Agreement is to be terminated in writing, stating the reasons, and in consultation with the University of Applied Sciences, Gelsenkirchen.

§ 5 – Payment

If the enterprise agreed to pay the student, this payment amounts to (currency) --
...../month.

§ 6 – Interruption

The enterprise may allow the student to interrupt for a short period for personal reasons. Any time lost due to other interruptions is to be recuperated.

§ 7 – Signing of the Agreement

Identical copies of this Agreement shall be signed by the enterprise and the student. Upon signing of the Agreement, the student shall be responsible for immediately submitting one copy to University of Applied Sciences, Gelsenkirchen for approval and for notifying the enterprise of the approval/non-approval by University of Applied Sciences, Gelsenkirchen.

§ 8 – Other Provisions

(1) The following special arrangements are agreed between the enterprise and the student:

.....
.....
.....

(2) The following engineer/scientist shall be in charge of the student:

.....

.....
Date

.....
Date

.....
For the enterprise

.....
Student

The University of Applied Sciences, Gelsenkirchen approves of the student taking part in a research project within the enterprise specified above.

.....
Date

.....
Professor or official in charge of
research project placements